

RAMSBURY & AXFORD PARISH COUNCIL

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Minutes of the Meeting which took place virtually on zoom

Monday October 19th at 7.45pm

Present- H Lloyd (HL), D Barnett Vice Chair (DB), E Hodgson (EH), G Hawes (GH), R Greasley (RG), D Edwards (DE), C Morgan (CM), R Young (RY), S Glass (SG) Chairman, C Standage Clerk, M Holdsworth (Minutes clerk)

- 1 APOLOGIES – K Abbot - approved
- 2 DISCLOSURES OF INTEREST- CM and RY Finance Item 6 B (vi)
- 3 MINUTES of the meeting held September 21st 2020
HL was not at the meeting, SS was present at the meeting.
The Minutes were then approved and signed Pro DE, sec GH
- 4 MATTERS ARISING not included in agenda: None
- 5 NEW CORRESPONDENCE for discussion:

		OCTOBER 2020	Highlighted entries FOR DISCUSSION	Actions
A4157	21/09/20	Michelle Cleverley – SSE support	RE: [EXTERNAL] a/c 909607921 9 URGENT . Sheila Glass	The bill for the Christmas lights on the Tree (2019) has now been paid
A4160	22/09/20	Tim Eliot - Cohen	RE: Boundary Stone update . Sheila Glass	SG had replied to Mr Eliot-Cohen but has had no response yet
A4163	23/09/20	BSA Account payable – Wilts Council	RE: Wiltshire Council BACS Remittance Advice. 2nd Tranche Sheila Glass	2nd Tranche of the Precept is in the bank account
A4166	23/09/20	Democratic and Member Services – Wilts Council	RE: Briefing Note 20-30 Area Board Boundary Review. F/w to Planning	SG will reply by the deadline
A4170	28/09/20	Northern Highways – Wilts Council	RE: Parish Steward Visits September 2020 - January 2021. F/w to Councillors	See Item 11
A1472	28/09/20	Matthew McLaughlin – News Quest	RE Gazette & herald request-BT Payphone consultation	SG has replied
A4176	29/09/20	Alistair Ewing	RE: Don't mention Christmas. Sheila Glass	See Item 6 B (iii)
A4178	30/09/20	Ian Spanswick - Idverde	RE: rubbish bins Ramsbury. Sheila Glass	See Item 6B (v)
A4179	30/09/20	Resident	RE: Light cover - Ramsbury 3, roadside wall RN0754. Sheila Glass	See Item 6B (vi)
A4180	30/09/20	Wiltshiresewers – Wilts Council	RE: blocked gully. Sheila Glass	SG reported
A4182	01/10/20	Democratic and Member Services – Wilts Council	RE: Briefing Note Number 20-31 - Proposals for reform of the planning system. F/w to Councillors	SG & DB to reply by the end of October.
A4184	01/10/20	Grace Melanie - SSE Support	RE: Preparing for Winter. F/w to Councillors	Some very good information had been sent. SG to put it on the website

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A4185	01/10/20	Helen Vass	RE: Preparing for Winter. Sheila Glass	See above
A4190	02/10/20	Mary Moore – Wilts Council	RE: RESPONSE REMINDER DEADLINE** British Telecom Proposed Payphones Removal Consultation 2020. F/w to Councillors	SG has sent information to WC and will send the same information to BT
A4192	05/10/20	CPRE Admin – Wilts Council	RE: A CALL TO ARMS!. F/w to Councillors	Councillors are asked to write to their MP about the changes in the planning laws
A4198	06/10/20	Charles Vere Whiting	RE: Remembrance 2020. F/w to Councillors	See Item 14
A4204	09/10/20	Roger Greasley – Councillor/ School Governor	RE: School Governing Body - Comments Harvest Festival Celebrations. Sheila Glass	Due to a communication mixup the School thought that the PC had said no to the delivery of parcels to the elderly. This is not the case. SG had <u>suggested</u> that the Harvest Festival items collected at the school should all go to Swindon Food Bank this year as there will be many young and old who would benefit
A4210	13/10/20	Meals on Wheels - Chairman	RE: M on W Committee are winding up M on W in the village. Sheila Glass	A letter has been sent to all cooks and deliverers for approval in line with their constitution
A4211	13/10/20	Chris Morgan – Councillor /Ramsbury Flyer Committee	RE: Requesting donation of ring fenced funds for new flyer. Sheila Glass	See Item 6 B (vi)
L A T E S				
A4212	14/10/20	Resident	RE: Dog Bin at Mill Lane and Proposal of posts outside property . Sheila Glass	Dog Bin – SG to ask Parish Stewards to cut the foliage back.SG to write to the resident re posts
A4213	14/10/20	Resident	RE: Bins outside Bell. Sheila Glass	The Bell closes at 4pm on Sunday and opens on WedThe bins are put out on Sunday as some are collected on Tues and some on Wed.Manager will see if collection times allow some bins to be put out on Wed. SG to reply that the Bell are doing their best in the current situation.

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A4214	14/10/20	Martin Cook Highways Engineer WC	RE: Road Markings – Ramsbury. Sheila Glass	The yellow zigzags have been painted in Back Lane in front of the Pre-School and white lines along Newtown Rd. They were unable to paint white lines at the bottom of Union St as there were cars parked there. There was no notice given for this work. MC to ask for notice next time so that cars can be moved
A4215	14/10/20	Karen Rees	RE: BKV. Sheila Glass	See Item 12

6 COMMITTEE REPORTS:

A Planning

Diann Barnett

Report on Planning Committee meeting A ‘zoom’ planning meeting was arranged for Mon 5th Oct to discuss the Woodlands Farm and Anvil Cottage Barn applications. Mr Crofton-Atkins and Mr Langton attended to put their cases and answer questions. The Anvil Cottage Barn application has since been withdrawn. The request regarding the Methodist Chapel sale was also discussed, we felt there was no benefit to it being bought/kept for community use.

PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – October 2020

Planning Applications Processed since September 2020 Report –

NEW ITEMS:

Report date w/e	App. Number	Site location	Proposal	Comments REQ. date
7.10.2020	20/08766/TCA	Isles Court, Isles Road, Ramsbury	Overall reduction of lime by 1.5mts	31.10.2020
14.10.20	20/08459/TCA	15 Oxford St, Ramsbury	Fell 2 leylandii	6.11.20
16.10.20	20/09022/TCA	The Gallery, Back Lane, Ramsbury	Reduce beech by 25%	9.11.20
16.10.20	20/09035/TCA	7-8 Isles Road,	Reduce hawthorn and hazel to 6-8'	9.11.20

* w/e 11.10.2020

STILL AWAITED:

Report date w/e	App Number	Site location	Proposal	status
14.9.2020	20/07249/FUL	Westfield House, Mill Lane, Ramsbury	Erection of an orangery to SW elevation. Formation of 1 dormer window to NE elevation. Internal alterations. PC had no objection	Awaiting
11.9.2020	20/07226/LBC	Brookside, Newtown Rd, Ramsbury	Replace some windows. PC had no objection	awaiting
15.9.2020	20/07498/FUL	Barn adjoining Anvil Cottage, Newtown	Demolish barn and erect new dwelling, close vehicular access/new entrance, boundary wall and landscaping. PC object on site position, no assured height scale provided and proximity to riverbank. Withdrawn	Withdrawn

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18.9.2020	20/07531/FUL	Woodlands farm, Witcha	Demolition of existing bungalow and erect new dwelling, close vehicular access, new entrance with associated garaging, turning landscaping etc PC have no objection but conditions.	Awaiting
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w/e 11.10.2020

DECISIONS:

Report date w/e	App. Number	Site location	Proposal	Decision
21.7.2020	20/05464/FUL	3 Maslins Close, Back Lane, Ramsbury, SN8 2QQ	Second storey extension across 3 dormers (PC have concerns- commented)	withdrawn
14.8.2020	20/06885/TCA	The Old Bakery, 1 Back Lane, Ramsbury	Reduce and shape holly tree	approved
10.9.2020	20/07418/TCA	Westfield House, Mill Lane, Ramsbury	Pollard 2 willows, fell Portuguese hedge to ground level	approved

*w/e 11.10.2020

Consultations on Planning changes

SG/DB to reply to Planning Consultation by deadline 29/10/20. No reply to first consultation as this was a designed for Planning Officers etc.

PC received a letter about the Walled Garden in Back Lane. It is proposed to build one house. When there is an official planning application the PC will comment.

B Finance

Sheila Glass

(i) **Audit** – No problems reported with accounts. The auditors questioned why the PC had left the public inspection period so late even though it was within the given time. **Action: Clerk to reply.**

SG thanked CS for all her work on the accounts

(ii) **Budget-Meeting** – October 22nd on Zoom

(iii) **Christmas lights** – A Ewing will put up the small Christmas trees in the Square and High St. PC will pay for the trees and the new batteries for the lights. **Action: A Ewing to be asked to check the lights on the Tree in the Square.**

(iv) **Defibrillator -request for funding** – the defibrillator at Mill Lane is beyond repair. The PC has been asked to fund a new one. After discussion it was agreed that Mr Arnold should first approach Marlborough Area Board for a grant. **Action: SG to write to Mr Arnold**

(v) **Extra waste bins and collection** – Idverde will supply a large black bin - £187.60 and then charge £3 per collection. This bin is to be put at the 7 Bridges in the lay-by on Newtown Rd and fixed to the ground. SG proposed that she would ask Idverde to supply the bin and to collect every two weeks until notified for one week collection (summer). Seconded SS **All agreed.** **Action: SG to contact Idverde.**

(vi) **Ramsbury Flyer**-request for donation of accrued funds. The Flyer needs to be replaced, it is not very reliable. *Ramsbury Community Transport C.I.O* requested the money accrued by the PC to purchase a new Flyer. *R.C.T* will pay the down payment themselves. The timescale for placing an order and getting the bus is 6 months. SG proposed that the PC give £22,000 to the Flyer committee, DB seconded this proposal **All agreed.** CM and RY did not vote. **Action: PC to be provided with an invoice and bank details when purchase details are complete.**

(vii) **Q 2 report** –all fine

C Rights of Way

Boundary stone marker **See A4160**

D Play Areas & Seats

Denise Edwards

Report on inspection – The inspection had gone well. DE and SG accompanied the inspector and DE reported that the time and money involved was well spent. All play areas are well used. The Knowledge Crescent play area is housing a waste area for roofing materials at the moment. The

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grass will be replaced when the work is finished. The Axford play area needs new surfacing on the fall area under a climbing net. PC are awaiting the written report. The Inspector suggested that a monthly inspection should be reported to each PC meeting **Action: Report to be made**
Quotes are to be obtained for a roundabout for the disabled. **Action: DE/SG to get quotes for 20/21 precept.**

Dog poo bag dispensers- SG suggested that dog poo bag dispensers be put at the play areas. SG proposed buying 2 more dispensers (£79 + VAT) and bags, sec RG –**all agreed. Action: SG to purchase 2 dog poo bag dispensers for Knowledge Crescent and Whittonditch play areas**
GH to fill Mill Lane dispenser when bags run out.

F **Recreation Centre** *George Hawes*
Now open according to prevalent regulations

G **Emergency Committee** *Helen Lloyd/Sheila Glass*
Covid 19 report There will a newsletter coming out shortly. The warden system and volunteer network is to be upgraded as soon as possible

H **Policy Committee** *Sheila Glass*

7 AXFORD *Diann Barnett*
All is quiet. SS reported 2 street lights are out . **Action: SS to report to WC.**

8 CATG
Next meeting December 10th
MARLBOROUGH AREA BOARD *Sheila Glass*

9 **Report on Zoom meeting on 29/9/20** – There are to be no more Police reports sent to Parish Councils. Report sent once a quarter to the Area Board and will be put on their website. **Action: SG to write to the Area Board and the Police Commissioner to state that the PC is not happy about this.**
Area Board Review-SG commented that the new boundaries seem to make MAB more Marlborough centric. Councillor Jane Davies refuted this **Action: SG to reply to Area Board consultation**

10 ALLOTMENTS *Denise Edwards*
Allotments are flourishing and an excellent harvest. The site is now full and DE has a waiting list. DE thanked the community for their donations to the Allotments. There was a generous donation of wood from T Petley and DE thanked P New for his very generous donation of plants. The plants were sold in aid of Treloar and the Charity Shop also sold Paul's plants. There had been a very successful compost delivery of 160 bags around the village.

10 PARISH STEWARDS
Next visit October 28th 29th – (i) Shrubs at Mill Lane around the dog poo bin, (ii) Weeds in Oxford St and the High St. (iii) Clean the road signs. (iv) Scalpings to be put on the edge of S side of the road through Axford between the Red Lion and Old Post Office.

11 VILLAGE MAINTENANCE (BKV) *Karen Rees*

September update

BKV Wildflower Meadows:

1. Monitoring progress and occasionally watering of three wildflower meadows.
2. The Meadow at the Whittonditch play area has been cleared and we'll extend the length ready for next year. Unfortunately our little meadow sign was found broken.

Other tasks undertaken:

1. Tidied up grounds by the bridges on Springs Hill.
2. GB Clean for September - huge thanks to all our local heroes who have helped collect litter from our roads and byways. It's so encouraging when everyone pitches in to help clean up our village and makes such a difference to the environment and our wildlife. We have collected litter from Whittonditch Rd, the surgery and play area. We have used Facebook and Next Door to remind residents to support us with the clean up.
3. Occasional checks made on the WM watering system, all found to be in good working order.

Plans for next month:

1. Tidy up meadows and plant yellow rattle, weather permitting.
2. We've collected some poppy seeds which we'll sprinkle around the village footpaths again this year.

Of Note:

1. Overgrown hedges at the corner of Whittonditch Rd and Whitehill Close.
2. We understand Wiltshire Council cut the hedgerow on the way to the Manor. They did a fantastic job.

3. We've received offers of help to maintain the planters at Newtown and Whittonditch. Help with the planters over the road from the tennis courts has continued this year, though the planter by the road sign isn't supported. The more help and assistance we can get from residents, the better our village looks.

K Andrews has planted the Newtown Rd planter.

12 POLICE REPORT

Report to Parish Councils no longer made report only to MAB

13 BRITISH LEGION

Remembrance Day Nov 8th -Revised plan. There will be NO gathering at the War Memorial this year. Residents are requested to stand on their doorsteps for the 2 minutes silence. The air raid siren will be sounded at 2 minutes to 11 am. and again at 11 am. A bugler will play the Last Post and Reveille at the War Memorial. Wreaths will be laid and the Standard bearers will be there. There will be a short service lead by Rev'd S Rodd at the church porch and a small group from Ramsbury Silver band will play the National Anthem The churchyard will be closed 10am-noon. The wreath laying service will be filmed and will be available to watch on Holy Cross website.

14 MEMORIAL GARDEN

Maintenance is ongoing. Winter bedding will be planted out and the poppy display will be planted in time for the Remembrance Day.

15 TELEPHONE BOX IN HIGH STREET

Objection to the decommissioning has been lodged

PUBLIC CONVENIENCES

Di Barnett/ Denise Edwards /Sheila Glass

DB, DE and SG have inspected them. Bleach has been put in all the cisterns. They proposed to open the toilet for the disabled and all members of the public could use this one. A new lock is to be put on the door freely open from outside and lockable from the inside. A new lock is required on the back door and there is a slight leak on the washbasin which will need to be repaired **All councillors agreed. Action:**

DB to contact L Davis to carry out the jobs

16 MEMORIAL HALL

George Hawes

Now open under COVID conditions

17 NATURE RESERVE

Chris Morgan

CM thought that there would be one more cut before the winter.

18 WEBSITE

Helen Lloyd/Sheila Glass

Report on Webinar re. inclusivity. HL had attended this webinar. All PC websites must be compliant and at the moment most are not. The website **MUST** be accessible to all people with all disabilities.

The first step is to acknowledge that the website is not compliant and that it will be fixed. There are consultants who will make the website inclusive.

It was suggested on the course that PC should ask people in the community who have disabilities to sit on a working party to give information needed.

Action: SG to put note on website re lack of compliance and that PC is working to remedy this. SG and HL to discuss best way to approach improving accessibility.

19 VANDALISM

20 PATIENTS REP

George Hawes

Dr Rayner has retired. A replacement has been recruited and there are at present a further two new doctors working in the practice.

21 **ACCOUNTS FOR PAYMENT:**

			PC 19/10/2020			
	Accounts for OCTOBER 2020	TOTAL	Net	VAT	DEB/FPI/CASH/BGC	\$137
I3314	Post Office - Bleach for Public Toilets - COVID budget	2.00	2.00	0.00	DEB (SG)	No
I3315	Dutchbulbs - J Parker - Plants for Planters, Square tubs and Memorial garden	364.80	304.00	60.80	DEB (SG)	No

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I3316	ZOOM Pro for Parish Council Meetings - onging Debit Card payment (SG) - COVID	14.39	11.99	2.40	DEB (SG)	No
I3317	British Gas - Electricity for Public Toilets for September 2020	27.00	25.71	1.29	DD	No
I3318	PlusNet Broadband Service September 2020 - Broadband Increase In Oct to £15.21	14.99	12.49	2.50	DD	No
I3319	I&I IONOS Web Package Basic Fee September 2020 - website hosting service	8.39	6.99	1.40	DD	No
I3320	Carol Standage September 2020 Salary - Includes 6 months increase back pay	482.34	482.34	0.00	BACS	No
I3321	Mary Holdsworth September 2020 Minute Taking - Including 6 months increase back pay	123.45	123.45	0.00	BACS	No
		1037.36	968.97	68.39		

Final Accounts Pro. DB, sec. EH all agreed.

	Payments received:				DD/BACS/DEC/FPI/CASH/BGC	S137
R536	Wiltshire Council 2 nd Tranche Precept	27422.50	27422.50	0.00	Direct Transfer	No
	TOTAL	27422.50	27422.50	0.00		

BANK BALANCE on 30th September 2020:

CURRENT ACCOUNT £109,165.11 NB this figure includes ring fenced funds of **£47,961** for long term capital projects, **£277** for defibrillators **£22,000** for Flyer plus allocated budget for the year and contingency.

DATE OF NEXT COUNCIL MEETING

MONDAY NOVEMBER 16TH 2020

IN VIEW OF THE CURRENT COVID-19 SITUATION THE PARISH COUNCIL WILL CONDUCT BUSINESS ONLINE. DETAILS OF BUSINESS WILL BE PUBLISHED IN ACCORDANCE WITH GOVERNMENT GUIDELINES

If you wish to attend a meeting please contact the Clerk

Public meetings are suspended until further notice.

