

RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council: Carol Standage c/o Council Office, Memorial Hall, High Street, Ramsbury, Wilts SN8 2PB

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1400

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 15TH OCTOBER 2018 AT RAMSBURY MEMORIAL HALL

Present- S Glass Chairman (SG), Carol Standage, Clerk (CS), M Holdsworth, Minutes Secretary (MH) Christopher Payne (CP), George Hawes (GH), Diann Barnett (DB), Ron Young (RY), Graeme Fearon (GF), Helen Lloyd (HL), D Edwards (DE), C Morgan (CM). Three members of the public.

- 1 APOLOGIES for absence - S Smith, E Hodgson
- 2 DISCLOSURES OF INTEREST – None
- 3 MINUTES of the meeting held September 17th 2018 (previously circulated) for approval
 - (i) P 1935 - A2954 “ If he needs to use any of the information....” to be changed to “ if he needs to publish any of the information.....”
 - (ii) P1397 –Item 13 ” CP has contacted Leonie for letters..... “ to be changed to “ CP contacted W C for letters.... “
 - (iii) Minutes were then approved and signed . Pro RY, sec., DB. **All agreed**
- 4 MATTERS ARISING from the minutes not itemised separately:

Changes to wards in Wiltshire - SG told Council that there appears to be no change to the size of the Ramsbury & Aldbourne ward as there are approx. 4,000 electors which is the number the consultation is aiming at for each ward.
- 5 **Claire Costello from Froxfield PC will speak about the Memorial Wood project at Rudge Farm.** C Costello was unable to attend the meeting. The site of the Memorial Stone (which was discussed at the September meeting) is on P Wilson’s land and is in Ramsbury parish. SG proposed that the Parish Council would be responsible for the Stone. **All agreed.** There is to be an Open evening and exhibition on 24th Oct at Ramsbury British Legion 7.30pm for 8pm. Tree planting will take place on 10th Nov.
6. SG asked that Item 10 - Parking in Isles Rd & Back Lane be brought forward . 2 governors from the school were present at the meeting. There had been several complaints about school parking see A3004, A3006, A3014 , A3017. DB had been in contact with Andrew Jack from WC and it was suggested that the Road Safety & Education Officer from WC work with the school on a Travel Plan. SG suggested that the school could ask parents to take on board a similar “contract” to the parking contract that the Pre School have. SG also suggested that parents be asked to drive one way along Back Lane and then carry on to the end of Back Lane (either West to East or East to West)as this would do away with the reason to reverse into driveways or Loves Lane or Isles Road to turn round. There is a danger aspect in reversing, especially in Isles Road.

SG had had a meeting with Martin Cook (WC Highways) in the morning of 15th Oct.. He has authorised white lines to be painted across the Mair’s driveway (Mardle House), a white line to replace the bollards on the road at the bottom of Isles Rd by the hedge and a yellow zig zag line on the road along the front of the Pre- School and round the corner up to the entrance to the school car park. The Governors will take these suggestions back to the school and the situation will be reviewed in 3 months time.
7. SG asked that Item 29 be brought forward – Application for consideration for recruitment to Parish Council. The Clerk had received an application from Kate Abbot (who was present at the meeting). KA Was asked to leave the room whilst Councillors discussed the application. SG proposed the application be accepted sec DE. **All agreed.**

Kate Abbot was welcomed to the Parish Council and took part in the rest of the meeting **Action:Clerk to inform WC and prepare documents for signature at the next meeting.**

8. NEW CORRESPONDENCE for discussion:

		October 2018	PC15/10/2018	Actions
A2975	15/09/18	Des Taylor	Roxy Finances – Link between Roxy and PC.	A meeting to be arranged for the end of October Action: SG
A2982	20/09/18	PKF Littlejohn LLP	W10191 2017/18 AGAR Section 3 External Auditor Report F/W to Councillors	No problems. Thanks to EH and R Winter for all their hard work. Report is on the website
A2984	21/09/18	Annette Gilbert	Childrens Play area Hilldrop Close / Knowledge Crescent Ramsbury.	Report that dogs are fouling the play area and there are not enough notices, SG had visited the site and there are 4 notices. Spoke to A Gilbert and agreed no further action
A2985	21/09/18	Louise Tunnard	New Hoards Exhibition at The Salisbury Museum.	For information
A2987	22/09/18	Graeme Fearon	Lofts Bridge on 7 Bridge, the works for the issue number 2662840 has now been completed.	Completed by WC
A 2992	25/09/18	WC	Ramsbury white lines	SG had a site meeting with Martin Cook on 15th October see Item 12 Action: SG to continue to liaise with M Cook
A2994	25/09/18	Wilts	Renate Malton - Flood Emergency Plan.	Action: SG & DB to reply
A2295	25/09/18	Wilts	Julie Davis -Purchase of Ramsbury & Axford WW1 books. Interested in ordering more copies for Wiltshire and Swindon History Centre.	DB very pleased about this Action: Clerk to contact Julie Davis
A2996	25/09/18	Alison Smith	Footpath 19 - Eastridge Farm towards West Soley Farm Cottages. A double row of hedge saplings with electric fence has made path very narrow. Sheila Glass	See A3015
A2997	25/09/18	Kate Abbot	Word Document for potential candidate for the Parish Council. F/w to Councillors	See Item 7
A3000	27/09/18	Leonard Stephen	RE: Footpath 19 update. Went out to site to inspect the path. F/W Sheila Glass	See A3015
A3004	28/09/18	Danny Mair	Parking Problems outside Mardle House Back Lane Ramsbury.	See Item 6
A3006	02/10/18	Diann Barnett	Traffic problems At Ramsbury School.	See Item 6
A3009	02/10/18	Tim Gauntlett	SID at White's Hill – Incessant Beeping Noise . Tim Pope had fixed the SID, see A3020	Problem now fixed

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A3010	02/10/18	Jennie Kearley	Trees opposite 4 Hilldrop Close covering light	SG had made enquiries about the ownership of the trees. They do not belong to Aster or WC. They may belong to White Horse Housing Association Action: SG to contact white Horse HA
A3012	03/10/18	Jennie Kearley	Trees by 4 Hilldrop close – update. Not on Aster Land. Sheila Glass	See above
A3014	03/10/18	Andrew Jack	Traffic problems At Ramsbury School. – update. Diann Barnett	See Item 6
A3015	03/10/18	Graeme Fearon	RE: Footpath 19 update. Walked the full length of this path, Graeme Fearon	GF had walked the path and though some of it was a bit overgrown it was passable. Action: The state of the path needs to be monitored as the saplings will grow.
A3016	03/10/18	Emily Sykes	Police Monthly Report Template F/w to Councillors	
A3017	03/10/18	Islescourt	Isles road Traffic problems. Incident – Involved car parked outside the exit, then reversed into the Exit to turn twice resulting in dragging a bright orange cone placed there to stop turnarounds. Diann Barnett	See Item 6
A3018	05/10/18	Graeme Fearon	Isles Road – update – email sent out to parents.	See Item 6
A3020	07/10/18	Tim POPE	SID at west end of village update – SID is fine	See A3009
A3022	08/10/18	Wilts	September Highways Newsletter. F/w to Councillors	Pot holes – WC are trialling a system of putting stones and aggregate along the edges of the road where it has been worn away by traffic.
A3024	11/10/18	Wilts	Temporary Closure of: C6 (Part), Eastridge, Ramsbury (19/11/18 – 21/11/18). F/w to Councillors	
A3025	12/10/18	Tracey Cheshire	RoSPA Play Safety Inspection Reports. F/w to Councillors	Reports were OK. SS to look into recommendations for Axford Play area. There was nothing major to report.
A3029	15/10/18	Diann Barnett	Ramsbury Memorial cost per letter Sheila Glass	A quote for adding the 9 names to the War memorial had been received. £5 a letter. 85 letters. SG proposed that the quote was accepted. Sec GF. All agreed.

7 COMMITTEE REPORTS:

A **Planning***Helen Lloyd*

Planning Report:

PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – October 2018

Planning Applications Processed since September 2018 Report

NEW ITEMS:

Report date w/e	App. Number	Site location	Proposal	Comments REQ. date
14/9	18/08627/TCA	Holy Cross Church High Street Ramsbury Wiltshire SN8 2QP	Pollard 12 Lime Trees	3/10
21/9	18/08903/TCA	3 Maslins Close Back Lane Ramsbury Marlborough Wiltshire SN8 2QQ	T1 - Hazel tree – fell; T2 - Bay tree - fell T3 - Apple tree - fell	12/10
28/9	18/08992/TCA	Hurls Cottage Chapel Lane Ramsbury Marlborough Wiltshire SN8 2PQ	(1) - Holly tree - remove overgrown top & reshape (2) - Lawsonia tree - remove overgrown top & reshape & remove Silver Birch branches interfering with this tree (3) - Deodar Cedar tree - reduce height by 2m-3m (4) - Silver Birch tree - fell	16/10
5/10	18/09305/TCA	The Old Bakery 1 Back Lane Ramsbury Wiltshire SN8 2QH	1 - Mulberry tree - prune 2 - Holly tree - prune regrowth & reshape 3 - Pussy Willow tree - cut back overhanging branches 4 - Willow/Laurel/Pear trees - cut back overhanging branches 5 - Laburnum - fell	25/10

*None w/e

STILL AWAITED:

24/8	18/07891/FUL	Brick Kiln Cottage Loves Lane Ramsbury Marlborough Wiltshire SN8 2HD	Retrospective application for installation of oil tank. PC have no objections	27/9
31/8				
7/9	18/08175/FUL	Briar Cottage 2 Back Lane Ramsbury SN8 2QH	Replacement of current garden room Revised date for return 10/10 – PC have no planning objections but have commented	4/10 10/10
	18/08410/LBC	Briar Cottage 2 Back Lane Ramsbury SN8 2QH	Replacement of current garden room Revised date for return 10/10 – PC have no planning objections but have commented	4/10 10/10
10/8	18/06256/FUL	Mardle House Back Lane Ramsbury SN8 2QH	Continuation of a brick and flint wall adjoining our property to create garden wall (1.6m. high x 4 m long) to replace the hedge. Revised date for submission – PC have no objections	6/9 2/10

B **Finance***Erica Hodgson*

- (i) Online Banking-Now set up
- (ii) Quarterly report (circulated).
- (iii) Finance meeting 7th November 7pm Parish Office
- (iv) SG suggested that some of the pavements in Crowood Lane need resurfacing **Action: SG to seek quotes**
- (v) The budget will be presented for consideration at the November meeting

- C **Rights of Way** *Graeme Fearon*
Footpath 19 see A 2996 Correspondence
Rights of way on old Ramsbury Airfield – these need to be sorted out. GF will liaise with WC and with Ramsbury Estates and P Wilson.
- D **Play Areas & Seats** *Simon Smith*
RoSPA report.. EH sent information that she tried to arrange a meeting with boot camp organizer but he failed to show. **Action: We need to try to find an alternative**
- E **Emergency** *Diann Barnett*
Flood/Emergency Village action card - Emergency plan covers everything
- G **Recreation Centre** *George Hawes*
Street Fair to be held next year on Sat. 15th June 2019
- H **Policy Committee** *Sheila Glass*
- PUBLIC FORUM – Parish Council Standing Orders temporarily suspended for this item**
The 2 Governors from the school had left the meeting (see item 6) and 3rd member of the public had been co-opted on to the Parish Council See item 7
- 8 AXFORD *Diann Barnett*
Harvest Festival and Harvest Supper were held on Sunday 14th October
An offer for the Red Lion had been turned down by the landlord.
- 9 MARLBOROUGH AREA BOARD *Sheila Glass*
No meeting this month
- 10 PARKING IN ISLES ROAD/BACK LANE see Item 6
- 11 CHURCH LIGHTING *George Hawes*
Nothing to report
- 12 CATG MEETING *Sheila Glass*
Report on meeting September 20th 2018 Nothing to report of any interest to Ramsbury
SG had had a site meeting with Martin Cook on Mon. 15th October. He will put forward at the next WC CATG meeting White lines for – Paddocks/Newtown Road, Union Street/ Newtown Road no parking on the corner, edges of Newtown Rd near Buttons Cottage, 30 Roundels in Newtown Road, white line in Isles Rd beside the hedge where the bollards are, yellow zigzag in front of the Pre- school and up Isles Road to the school car park, white lines along the red path in Back Lane, across the front of Mardle House, the top of Burdett Street and the road leading to the Surgery.
- 13 BEST KEPT VILLAGE *Sheila Glass*
Date for certificate presentation –The date had been sent for the week beginning 15th Oct. **SG had contacted CPRE but had no reply**
- 14 BINS IN STREET *Christopher Payne*
The bin at the West end of the High St is still on the street. CP has no contact at WC at the moment.
The bin at the Post Office with a broken lid is a commercial bin. Elaine would need to contact Hills.
SG to speak to Elaine CP to try to find new contact at WC.
- 15 PARISH STEWARD SCHEME *Sheila Glass*
Councillors to contact SG with any requests.
- 16 WW1 COMMEMORATION *Diann Barnett*
WW1 book-sales going well. The book will also be on sale at the Exhibition.
Extracts from the book will be read at the Remembrance Service on Sun. 11th Nov
WW1 Exhibition to be set up on Sat 10th Nov in the morning
Bells
Flower Festival in Holy Cross Church
Poppies to be displayed round the War Memorial
There is a picture in the Surgery of WW1 bandages which might be lent for the Exhibition.
- 17 PRE-SCHOOL
Nothing to report
- 18 CHRISTMAS TREE LIGHTS *Sheila Glass*
SG has had a set of lights outside her house in all weathers for a month and they were still working.
Action: SG to contact Ramsbury Estates
- 19 WEBSITE Nothing to report *Sheila Glass*
- 20 POLICE REPORT (*Circulated*)
No events reported in Ramsbury

21 LIBRARY

Nothing to report

22 ALLOTMENTS

Nothing to report

Denise Edwards

23 NATURE RESERVE

All going well, one more cut before the winter.

Chris Morgan

24 MEMORIAL HALL

Nothing to report

George Hawes

25 VANDALISM

26 MEMORIAL GARDEN

J Handford has offered to help SG with this

27 PUBLIC CONVENIENCES

Decoration carried out and new door on the back

28 KENNET TRIANGLE

29 PARISH COUNCIL RECRUITMENT

See Item 7

30 PATIENTS' REP

Surgery has run out of flu jabs but would be getting more.

George Hawes

Pharmacy 4 U leaflets to be put in with repeat prescriptions for patients to explain the connotations of anyone taking up the offer.

31 ACCOUNTS FOR PAYMENT:

	Accounts for October 2018	Gross	Net	VAT	PC15/10/18/03	S137
I2942	Plusnet September - Transition period with Closure of Santander	2.49	2.07	0.42	DD	No
I2943	1&1 Internet - Transition period with Closure of Santander	8.39	6.99	1.40	DD	No
I2944	Plusnet October	2.49	2.07	0.42	DD	No
I2945	British Gas 18th Aug to 17th September	23.04	21.95	1.09	DD	No
I2946	1&1 Internet - Pro Windows 6 months	86.33	71.94	14.39	DD	No
I2947	1&1 Internet	8.39	6.99	1.40	DD	No
I2948	Plusnet November	2.49	2.07	0.42	DD	No
I2949	PKF Accountants (Audit fee)	360.00	300.00	60.00	BACS	No
I2950	Jersey Plants (Memorial Garden)	69.95	58.29	11.66	CC (SG)	No
I2951	Castle Water	46.26	46.26	0.00	DD	No
I2952	Idverde (public loos cleaning)	844.92	704.10	140.82	BACS	No
I2953	Carol Standage (salary)	393.34	393.34	0.00	BACS	No
I2954	Mary Holdsworth (salary)	90.83	90.83	0.00	BACS	No
I2901	<u>Raise BACS to Reissue Ramsbury Football club Grant Same Ref No</u>	400.00	400.00	0.00	BACS	Yes
I2955	Andy Gulliver - Public Convenience maintenance	800.00	800.00	0.00	BACS	No

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I2956	Jersey Plants (Memorial Garden)	175.96	146.63	29.33	DD(SG)	No
I2957	Playsafe Limited (RoSPA report)	302.40	252.00	50.40	BACS	No
I2958	R J Talmage (Hedge cutting)	84.00	70.00	14.00	CQ	No
	Total	3701.28	3375.53	325.75		

TOTAL for Payment £3701.28 of which £325.75 is VAT Pro. SG sec RY . all agreed

32 PAYMENTS RECEIVED:

R498	British Legion Contribution to Community Items	3000.00	3000.00	0.00	CQ	No
R499	Parish Precept (second tranche)	25507.50	25507.50	0.00	BACS	No
R500	AVIVA (monies transferred to our account and under investigation)	9570.44	9570.44	0.00	Immediate Transfer	No

BANK BALANCE ON 8th October 2018 CURRENT ACCOUNT – £96530.16

NB This figure includes ring-fenced funds of **£41,635.00** for long term capital projects plus allocated budget for the year and contingency plus **£9,570.44** incorrectly transferred into the account from Aviva.

Item R500: Aviva has to request money back from Parish Council before Aviva send it on to correct recipient. SG proposed that she send the money back when requested after carrying out any checks as to authenticity. Pro SG, sec RY **All agreed**

FINANCE COMMITTEE MEETING

Wednesday November 7th 7pm in Parish Council Office

DATE OF NEXT COUNCIL MEETING

MONDAY November 19th 2018

at 7.45pm

N.B. IN AXFORD VILLAGE HALL

YOU WILL BE VERY WELCOME - PLEASE COME

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC