

RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council Carol Standage c/o Council Office, Memorial Hall, High Street, Ramsbury, Wilts SN8 2PB

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1545

Minutes of the Meeting that took place virtually on Zoom on Monday April 20th at 7pm

Present- H Lloyd(HL), D Barnett vice chair(DB), K Abbot(KA), E Hodgson(EH), G Hawes (GH), C Morgan(CM), R Young (RY), S Glass(SG) chairman, C Standage (CS) Clerk

APOLOGIES for absence – S Smith, R Greasley, M Holdsworth - approved

- 1 DISCLOSURES OF INTEREST- None
- 2 MINUTES of the meeting held March 16th 2020 -Pro. HL, sec CM – **all agreed**
- 3 MATTERS ARISING not included in agenda:-none
- 4 NEW CORRESPONDENCE for discussion:

			Highlighted entries FOR DISCUSSION	Action
A3852	19/03/20	Northern Highways - Wilts Council	RE: Wiltshire Council Sewer Crew Service - The gully service – to provide assistance with the gully emptying in parishes and villages within Wiltshire Sheila Glass	Noted
A3854	19/03/20	Neil Pullen Wiltshire wild life	RE: Remove Branches from fallen tree Sheila Glass	Excellent job done by WWT
A3855	19/03/20	Sam Dascombe	RE: Dog bag Dispensers in Ramsbury – Possible one for Oxford Street Sheila Glass	Noted
A3859	25/03/20	David Ballard	RE: Bench at top of Chapel Lane - This is not a quarantine free Zone – Teenagers really close together - Advise Sheila Glass	Notice “no congregating” put on seat
A3874	03/04/20	Katie Fielding – Community First	RE: CORONAVIRUS – INFORMATION FOR PARSH AND TOWN COUNCILS F/w to Councillors Info re virtual meetings	Re flexibility of meetings Annual Meeting in May not Required. Officers remain in post until next year
A3878	06/04/20	Northern Highways – Wilts Council	RE: Parish Steward Scheme F/w to Councillors	Log sent 1/4/20 no feedback as yet
A3881	09/04/20	Katie Fielding – Community First	RE: April Newsletter F/w to Councillors	Re audit reporting dates Accounts due by 31/8/20 Completion by Nov 2020
A3885	15/04/20	Katie Fielding – Community First	RE: CORONAVIRUS – INFORMATION FOR PARISH AND TOWN COUNCILS. F/W to Councillors	Re zoom package Financial Impact survey(done)
A3886	20/4/20	Caro Strover	Re charging electric cars in High St	Action: Chairman to reply Noting problems which will be addressed in the future

5 COMMITTEE REPORTS:

A Planning

Diann Barnett

PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – April 2020

Planning Applications Processed since March 2020 Report

NEW ITEMS:

Report date w/e	App. Number	Site location	Proposal	Comments REQ. date
26.3.2020	20/02039/LBC	Ramsbury Manor, Ramsbury	Reinstate doorway in courtyard building	7.5.2020
27.3.2020	20/02694/TCA	The Bell, Ramsbury	Fell Leylandii	14.4.2020
2.4.2020	20/02909/TCA	The Rectory, Back Lane, Ramsbury	Work to trees in a conservation area.	23.4.2020
30.3.2020	20/02820/FUL	51, High Street, Ramsbury	Single storey rear extension	16.5.2020

w/e 18.4.2020

STILL AWAITED:

Report date w/e	App Number	Site location	Proposal	status
24.2.2020	20/00864/FUL	15 Back Lane, Ramsbury	2 storey side extension (Re submission) no objection	20.4.2020
28.2.2020	20/01235/FUL	Beenham House, Ramsbury	Replacement garden outbuilding/office studio no objection	24.4.2020
16.3.2020	20/01671/FUL	Richmond Cottage, 44 Oxford St, Ramsbury	Demolition of single storey extension and replacement with single and 2 storey extension	11.5.2020

w/e 18.4.2020

DECISIONS:

Report date w/e	App. Number	Site location	Proposal	Decision
22.1.2020	20/00443/TCA	The Old Vicarage Back Lane Ramsbury Marlborough Wiltshire SN8 2QH	Fell 1 Dangerous Unknown Species of Tree (T1). and Fell 1 Larch (T2) No objection	approved
23.1.2020	20/00238/FU	Shellswood Dairy, Marridge Hill Lane, Preston, Wiltshire, Ramsbury, SN8 2QA	Erection of single pitch shed to house dairy sheep and to provide dry storage for bulk feedstuffs and some additional yard area for fodder storage. No objection	Approved with conditions
27.2.2020	20/01240/FUL	Hails Copse, Marridge Hill, Ramsbury	Application for erection of mobile home on agricultural site as an agricultural dwelling	withdrawn
26.2.2020	20/01006/FUL	Crowood Farm, Ramsbury, SN8 2HE	Conversion of lofts into open plan office space with replacement cladding and replacement windows. No objection	Approved

*w/e 18.4.2020

B Finance

Sheila Glass

Q4 Reports There were some overspends which can be accounted for. SG thanked EH for annotating with details of reasons.

Action: Clerk to review spending headings for some items

Internal auditor –Meeting deferred

PKF Littlejohn LLP –Audit regulations are now changed. Audit deferred until September-November.

VAT Reclaim – submitted (£6,462) – large amount for pavements

PC have been advised that they cannot increase precept retrospectively to take account of any increased costs(not so far a problem)

Financial help for PO requested at March meeting is not needed

Insurance-no quote so far, SG had chased this up with Jessica Emery. The quote will come in the next few days.

C Rights of Way

Grass cutting ceased. Robert Copp has stood down his team. Ian Annan who lives in the High Street has volunteered to cut the Memorial Garden. SG thanked him

Boundary Walk postponed September? October?

DE reported that a group of parents is organising a “virtual Boundary Walk” which involves The children walking round the perimeter of the Rec Centre (0.5 miles) in their own time observing social distancing. They will report progress and hopefully will achieve 52 circuits (26 miles) by May 3rd. Sponsorship - justgiving site in aid of NHS. It was agreed that Boundary Walk badges would be given to all participants. **Action - PC to give all participants Boundary Walk badges**

D Play Areas & Seats*Denise Edwards*

Play areas closed DE put closed signs on the play areas and the adult equipment checked today - all seems well

Sign put on seat in Chapel Lane “No congregating”

F Recreation Centre*George Hawes*

GH reported all works completed, track improved, everything tidy Rec Centre closed.

G Emergency Committee PC 20th April 2020*Helen Lloyd/Sheila Glass*

As you will know from the previous Minutes the Emergency Committee are reviewing the current version of the Emergency plan and whilst it is not yet finished and this current situation is not something we could have anticipated, the actions which are detailed have been enacted and are proving to be very effective, with the help of many volunteers from all over the community.

From the first action on 13th March when the Parish Council sent out letters to the Parish Wardens (who are volunteers that have agreed to look out for the elderly and vulnerable people in their streets and local areas) suggesting that they could be called upon in the near future to the end of the month where we are in lock down with no visible end date.

On the 16th March the regular PC meeting was held – face to face for the last time in the foreseeable future – to agree some spending powers should they be required for the local area, closely followed on the 17th by news that the Bell and Crown and Anchor were closed but were doing takeaways; the Brewery was closed but would do deliveries and Meals on Wheels were cancelling their service but the Bell stepped in and agreed to cook and deliver them.

This was also the day the villages started to galvanise into action and over the next two days there was lots of activity – Alison Foale set up a WhatsApp Group for the large number of volunteers who had come forward saying they would be available to help with shopping or collecting prescriptions, the different lists of helpers were merged and those in possible need identified; Ashely De Safrin volunteered to run a “shop” in the Axford Village hall; a letter went to Danny Kruger our MP concerning village shops staying open and the Good Neighbour leaflet was published on the Ramsbury.org website.

On 19th March the PC made the decision to postpone the Boundary Walk and the Brewery offered a small supply of hand sanitizer which was given to the Post Office and Midway Stores for their use. The PC Clerk cancelled the Internal Auditor meeting to respect the new government rules and over the next few days volunteer lists were updated and shared, boxes of gloves sourced for the volunteers and the shops and discussion started about the preparation of the mail drop to all houses in Ramsbury and Axford updating the community with what was happening locally.

On the 25th and 26th the leaflets were distributed and the Bell, Crown & Anchor and Brewery all stopped takeaways and deliveries. Sue Brady offered home cooked food on a Tuesday and Thursday collected and distributed by Di and Paul Trickey and Caroline Telwright offered fresh homemade soup. By the 31st Sue Brady had ceased with her service (although she is now again able to supply)

In April we have some advice from the National Association of Parish Councils re holding virtual meetings and at the same time been advised that the PC funding will not be amended to take into account any additional spending on COVID-19 services.

As we know there is to be a further lockdown period of 3 weeks, we continue to monitor the situation and will hold a debrief when it is possible to.

SG added that we had had two requests from social services for specific residents and both had been satisfied. Meals on Wheels had received 20 meals FOC from Cook in Marlborough-some were distributed and some given to Matt from the Bell who is still doing Meals on Wheels. Major thanks to Elaine and Shirley in the Post Office for deliveries and help and Alison Foale for help with co-ordinating volunteers. Lots of good feedback from leaflet distributed by volunteers on March 25th

H Policy Committee

Sheila Glass

6 AXFORD

Diann Barnett

Axford is as always holding its own in these difficult times.

The Parish Council Covid 19 newsletter was distributed to all the houses in the village by Nick Swan, Ashley de Safrin and myself.

Nick and Ashley had already done a village email to all those they have details for and several people have offered to assist anyone that needs it, they have themselves done several runs for the vulnerable in the village. We have pinpointed the more needy of the community and keep an eye on them.

We do have part time residents in the village who seem to have moved in full time, before the official lock down, but, they do have family that have persisted in visiting for the weekend, every weekend since the restrictions. I did report this on the police website last weekend, but nothing has been done and they were back this weekend.

We all continue to clap on a Thursday evening and we are lucky enough to have a very capable trumpeter that plays each week to.

Speeding seems to have increased with the lessening of traffic.

7 CATG

Sheila Glass

Meeting cancelled

8 GREAT BRITISH CLEAN UP

Village Cleanup Cancelled

9 ALLOTMENTS

Denise Edwards

Allotments are closed to all but plot holders. All doing well. Preparing and sowing and planting going ahead. 20 raised beds now in use as well as most of the allotments. Social distancing being observed

10 PARISH STEWARDS

Log sent 1/4/20 including work on the footpath between Hilldrop and Back lane – no feedback so far.

11 VILLAGE OPEN DAY APRIL 18TH

Cancelled

12 MEMORIAL HALL

George Hawes

Hall is closed

13 NATURE RESERVE

Chris Morgan

No activity – still very wet

14 WEBSITE

Updated regularly with changing conditions Regular updates from WC. The relevant information is put on the website.

15 BEST KEPT VILLAGE

Mark & Karen Rees

K&M Rees have little to report this month KR is going to put out a meadow sign at the surgery as their new gardener has already been out cutting the grass. She will drop him a photo and explain what they are trying to achieve so he's aware.

K&M Rees sprinkled the rest of our poppy seeds along paths around the village.

16 BINS IN STREET

WC collections continuing as usual at present. SG asked that thanks to the crews be minuted

17 VANDALISM -no report

18 LIBRARY

Library is closed

20 ACCOUNTS FOR PAYMENT:

	Accounts for APRIL 2020		PC 20/04/2020		DD/BACS DEB/FPI/CASH/BGC	
		TOTAL	Net	VAT		S137
	Castle Water MARCH 2020 - Water Rates – no Invoice as changing frequency to six monthly payments					No
I3225	Marlborough BDG - Fuel for Generator -	7.04	5.87	1.17	DC (SG)	No
I3226	Amazon Market Place - Gloves for Volunteers - COVID - 19	37.95	31.63	6.32	DC (SG)	No
I3227	Cartridge People Co - Ink - consumables	80.45	67.04	13.41	DC (SG)	No
I3228	Ramsbury Brewery - Hand Sanitizer - Covid - 19	10.00	8.33	1.67	DC(SG)	No
I3229	Post Office high Street - Recorded Postage for VAT Re	2.45	2.45	0.00	DC(CS)	No
I3230	British Gas - Electricity for Public Toilets for MARCH 2020 - Electric and Water Charges - Notification of Increase to Direct Payment in May to £27 pm as to date £77.83 debit	12.00	11.43	0.57	DD	No

1550

I3231	PlusNet Broadband Service MARCH 2020 - Broadband	14.99	12.49	2.50	DD	No
I3232	I&I IONOS Web Package Basic Fee MARCH 2020 - website hosting service	8.39	6.99	1.40	DD	No
I3233	I&I IONOS Web Package Basic Fee March x 6 months	86.33	71.94	14.39	DD	No
I3234	Salisbury Diocesan Glebe - 1st Half Year Rent on Playing Field	213.00	213.00	0.00	BACS	No
I3235	Idverde - Cleaning Public Convenience Quarter 4	878.71	732.26	146.45	BACS	No
I3236	Carol Standage MARCH 2020 Salary - Clerk Salary	405.19	405.19	0.00	BACS	No
I3237	Diann Barnett MARCH 2020 Minute Taking - Staff Costs Other	91.25	91.25	0.00	BACS	No
he	Diann Barnett - Gloves for Volunteers - COVID - 19	85.38	85.38	0.00	BACS	No
I3239	Aster Communities (Knowledge Cres play area rent)	5.00	5.00	0.00	BACS	No
I3240	Wiltshire Wildlife Trust (Annual Nature Reserve Rent)	10.00	10.00	0.00	BACS	No
I3241	QUINTESSENTIAL Project Ltd – Refurbishment to Bench in Back Lane Ramsbury	419.66	419.66	0.00	BACS	No
	Total	2367.79	2179.91	187.88		

Accounts –Pro EH, sec. CM **all
agreed**

1551

	Payments received:				DD/BACS/DEC/FPI/CASH/BGC	S137
	NOT THIS MONTH					
	<u>TOTAL</u>	0	0	0.00		

BANK BALANCE on 31st MARCH 2020:

CURRENT ACCOUNT £64,003.44

NB This figure includes ring fenced funds of **£41,635.00** for long term capital projects, **£434** for defibrillators plus allocated budget for the year and contingency

The meeting finished at 7.50pm

DATE OF NEXT COUNCIL MEETING

MONDAY MAY 18th 2020 7 PM VIRTUALLY ON ZOOM

IN VIEW OF THE CURRENT COVID-19 SITUATION THE PARISH COUNCIL WILL CONDUCT BUSINESS ONLINE. DETAILS OF BUSINESS WILL BE PUBLISHED AS USUAL

IN ACCORDANCE WITH GOVERNMENT GUIDELINES THERE WILL BE NO ANNUAL MEETING IN MAY 2020

PUBLIC MEETINGS ARE SUSPENDED UNTIL FURTHER NOTICE.